

# REGULAR SEASON GAME HOSTING POLICY

Policy number	GH-01	Version	3
Drafted by	Casey Marin	Approved by Board on	20 FEB 2020
Responsible person	Governance	Scheduled review date	20 JAN 2021

## RESPONSIBILITIES

The Board shall be responsible for communicating this policy to Members of Gridiron Victoria.

The Board shall be responsible for ensuring that a copy of this policy is available for reference online, for easy access by Members.

The Board Chair shall be responsible for making a ruling on any point in dispute in this policy.

For all Regular Season competition matches, the Board will allocate/assign Hosting privileges to clubs. Below are the Hosting requirements, which a club must complete before, during & after an official GV match. Failure to comply, will result in other matches being transferred to another club, and any costs associated with the change, will be passed onto the original hosting club.

## VENUE REQUIREMENTS

Host clubs are responsible for:

### Facility cleanliness

Each club is to ensure that it provides suitable change rooms for teams and officials. It must also be sure to restrict access to these rooms, before, during & after games. At times, a club will host Junior, Women & Men games.

### Ground marking

- As per Appendix A, the full outline of markings required for a regular season match is provided. The only exception to the full marking shall be the Limit Lines, which is replaced with Rope or existing Fencing.
- Ground marking must be in accordance with the NCAA rulebook (except that, yard line numbers and a solid white area between the front of the coaches' box and the sideline are optional for GV games).
- All ground markings must be white unless specifically authorised in advance by the Board
- The Referee shall report any shortcomings in terms of ground markings on the Referee's Match Report.
- If, in the opinion of the Referee, the ground markings are insufficient to allow for the safe and orderly conduct of the game, the game shall be suspended.

### Ground set up

- All goal posts must be adequately padded.
- The field must be free of hazards. (including concrete cricket pitches (covered or uncovered))
- No light poles, fences or other hazard will be acceptable within a safe distance from the field
- The field must be roped off or have an appropriate barrier, on all 4 sides of the ground, to keep spectators clear of the playing area and team area. The rope must be at least 12 feet from the sidelines and end lines and at least 6 feet from the back of the team area (unless this is not possible because of ground limitations).
- A stretcher of a satisfactory standard must be available and readily accessible from the home team sideline.

### Canteen

# REGULAR SEASON GAME HOSTING POLICY

- All Hosting clubs must operate a canteen and all clubs must ensure that the operation is as per Council Health Guidelines.
- When hosting, a club is advised that the canteen must be operating 30 minutes prior to the scheduled start time of the first game until after the conclusion of the last scheduled game.
- All profits from the canteen belong to the host club.

## Scoreboard & scoreboard operator

- A Scoreboard must be operational and updated after each score.
- It is advisable that a separate person is in charge of its operation

## Ground clean-up

- All costs associated with the above responsibilities and the clean-up of the facilities utilised are to be borne by the Host Club.

## Other Items

- All facilities must be clean and operational a minimum of two hours prior to the scheduled start time of the first game.
- Ground marking and ground set up must be completed prior to the scheduled start time of the first game.
- Host Clubs must ensure that spectators (i.e. any persons other than individuals registered with GV (players, coaches or sideline staff) who are participants of the teams in a match in progress) behave in an orderly manner and that any spectators whose conduct is disruptive to the game, is a threat to any other person or otherwise brings the game into disrepute, is removed.
- If the Host Club fails to meet any of the above responsibilities, and in the opinion of the Referee such failure represents a threat to the safety of any person, the game shall be delayed until the problem is rectified. If such problems cannot be immediately rectified, or the host club refuses to rectify the problem, the game will be suspended.
- If the Board determines that a ground has not met GV's minimum standards during one or more games in each season, the Board may decide not to allocate games to that ground, for the remainder of the current season and/or for the following season, or until such time as it is satisfied that the standard will be met in the future.

## EQUIPMENT

- All Host clubs are responsible for supplying and setting up the field with the following equipment which must be placed in position prior to the first game of the day:
  - Corner Pylons for the end zones
  - Yard line numbers
  - Down-marker and chain set
  - Chain crew and ball person vests
- The Club **MUST** have suitable & working Chain & Down Marker sets. The game will not commence if the equipment is faulty or not ready. **For any delay, the hosting club will be fined or have all remaining hosting privileges revoked.**
- The VGOA will bring all GV Approved footballs to each game. Teams are not permitted to supply or substitute their own footballs before or during the game.
- It is the hosts club responsibility to source the chains, down markers, sideline numbers and pylons for the games they host.

## CHAIN CREW

It is the responsibility of the Host Club to supply a 3-person chain crew to all games hosting.

- Chain crew members must be Registered Participants (Registered Volunteers if not otherwise registered as Players, Coaches or Sideline Staff Members).

# REGULAR SEASON GAME HOSTING POLICY

- Chain crew members must be at least 11 years of age and sufficiently fit and mobile to carry out their responsibilities (i.e. cannot be injured players with insufficient mobility).
- The chain crew shall make themselves available to the Head Linesman no later than 15 minutes prior to the scheduled kick-off time for the game at the midfield sideline.
- The Referee shall note on the Referee's Match Report the time at which the chain crew made themselves available to the Head Linesman.
- If a host facility has been moved, it will be the responsibility of the club agreeing to host to abide by all of the above responsibilities.

Infraction	Penalty
Chain crew make themselves available less than 15 minutes before the scheduled kick-off	\$50 fine for being 5 minutes late (10 minutes before scheduled kick-off).

If the start of the game is delayed by 2 minutes or more because the chain crew is not available at the prescribed time, the host club will be fined the infraction costs associated with the delay and may have their remaining hosting privileges revoked.

## CLOCK OPERATORS

- **Game Clock:** Away teams are responsible for supplying VGOA-trained game clock operators to run the game clock under direction of the officials for all games at that venue on that day.
- **Play Clock:** Home teams are responsible for supplying VGOA-trained play clock operators to run the play clocks under the direction of the officials for all games at that venue on that day. The VGOA will notify the home team during the week if there will be visible play clocks at their venue.
- Clubs may receive a monetary credit from GV for each VGOA-trained, club-supplied, clock operator which could then be paid to the individual or applied against the individual's membership fees where applicable.

## CLUB OFFICIALS

Each club is to provide one person to officiate in their own team's game on game day. This requirement applies to all teams across all divisions. For more information, please see Club Officials Policy.

## MATCH DAY OFFICIALS

In order to ensure the effective management of the sideline and spectator areas on game days and to represent GV and carry out responsibilities on behalf of GV, the host club will supply a Match Day Official (MDO). The MDO shall be a Member of the host club. The MDO shall be made known to the Referee and both Head Coaches prior to the game.

- The (MDO) shall be responsible for the following:
  - Policing team areas to ensure that no spectators or unregistered participants are within the roped off areas
  - Dealing with abusive or unruly spectators
  - Enforce league-wide no Smoking policy
- MDO can at their discretion consult with the Officials and both Head Coaches as to the best course of action.
- The MDO shall report any noteworthy incidents, failure to comply with GV requirements or infractions of GV policies to the COM.

# REGULAR SEASON GAME HOSTING POLICY

## RELATED DOCUMENTS

- Ops Rules 2020

## AUTHORISATION

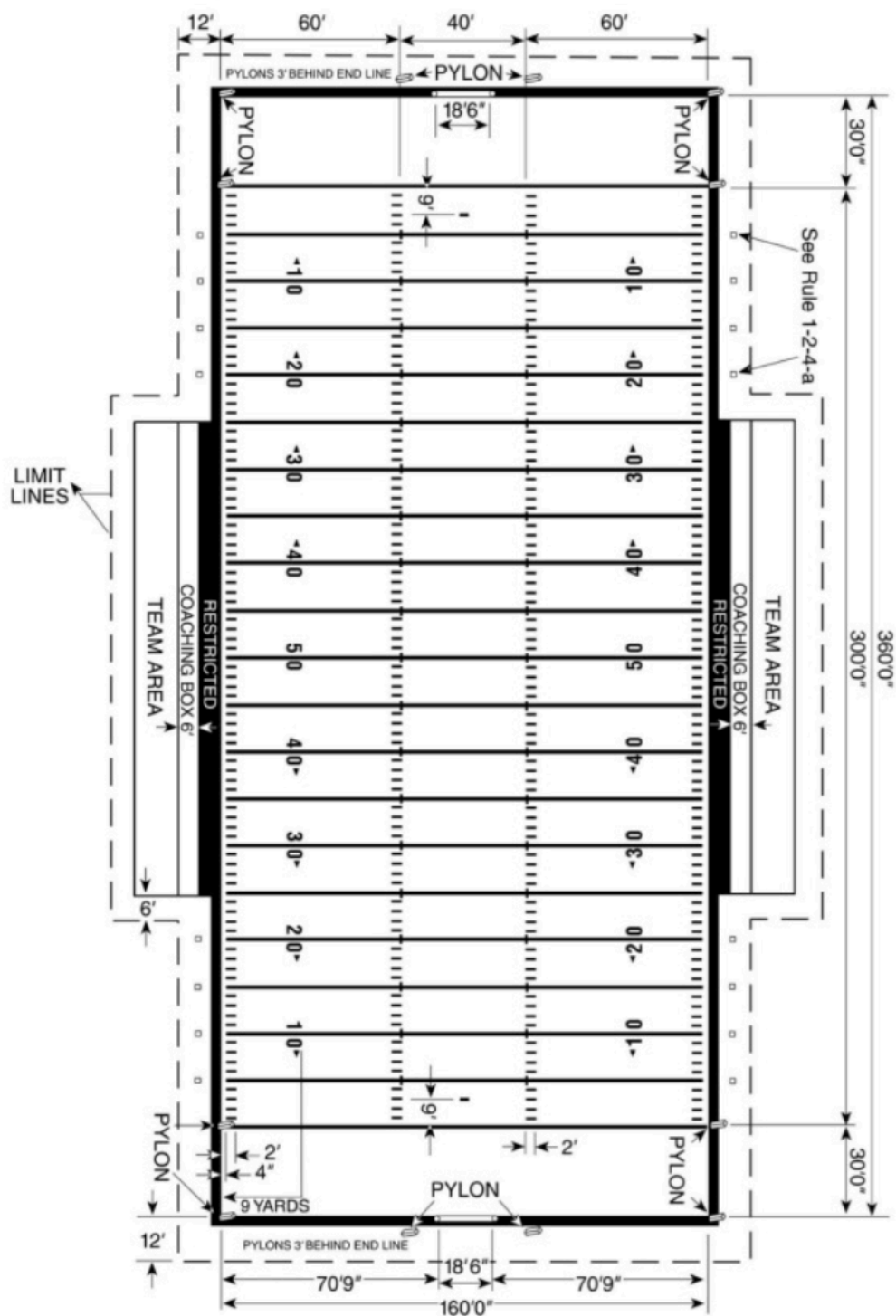
Daniel Noonan – Director & Chairperson  
Gridiron Victoria Ltd.

20<sup>th</sup> February 2020

# REGULAR SEASON GAME HOSTING POLICY

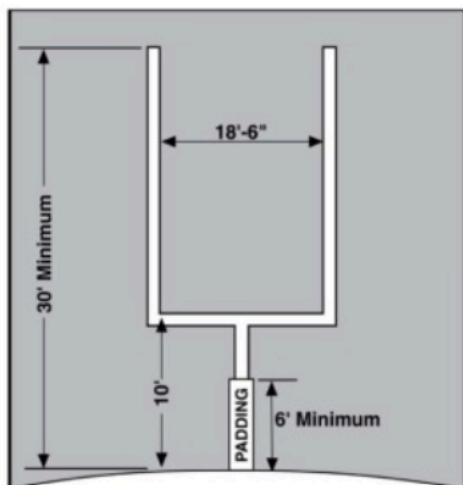
## APPENDIX A

### Field Dimensions & Markings

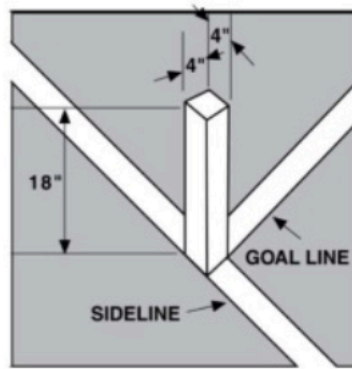


# REGULAR SEASON GAME HOSTING POLICY

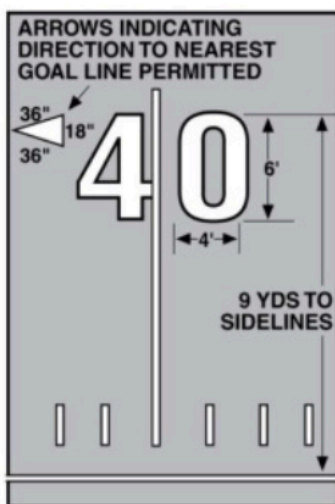
## FIELD DIAGRAM DETAILS



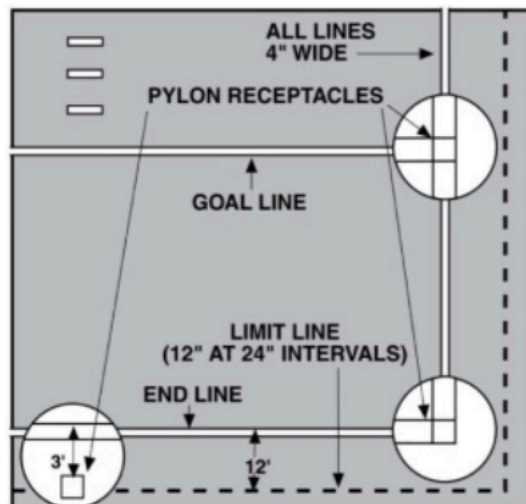
GOAL POST DETAIL



PYLON DETAIL



RECOMMENDED YARD-LINE  
NUMBERING



END ZONE DETAIL